

**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
June 2, 2021
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

Directors Present

Director Griffin
Director Martinez
Director Nayfack
Director Shefren

Directors Excused

Director Faro

Also Present

Pamela Kurtzman, CEO
Mr. Hudak, Legal Counsel
Ms. Stamper, Recorder

Due to new regulations regarding Covid-19, this meeting was held
via Zoom teleconference (per Executive Order N-25-20)

1. Call to Order

President Shefren called the meeting to order at 4:31PM. Roll call attendance was taken. A quorum was present.

2. Public Comment/Non-Agenda Items

President Shefren asked if there was any public comment on non-agenda items. The was none.

3. Consent Calendar

Motion: To approve the consent calendar.

By: Director Nayfack

Seconded by: Director Griffin

Vote: Ayes -- Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent - Faro, Martinez

Motion Passed: 3-0-0-2

**4.a. Consider Grant Request From Samaritan House Of Up To \$3,992,799
For 3-Year Grant, July 2021-June 2024, For Support Of Ongoing Clinic Operations**

Director Martinez joined the meeting at the beginning of the presentation.

Samaritan House Medical Clinic provides health services in the North Fair Oaks area which include dental, medical, mental health, food pharmacy and food assistance. 85% of their patients are District residents. Samaritan House would like to increase efficiency by transitioning to electronic health records (EHR), hiring a part-time associate medical director who will manage the EHR transition, handle patients and provide critical clinical support, and hiring an LVN to help at the clinic and the Pacific Emergency Shelter.

Motion: To approve a grant request from Samaritan House for up to \$3,992,799 over three years (July 2021-June 2023) for support of ongoing clinic operations with an additional \$68,000 added in year 1.

By: Director Griffin

Seconded by: Director Nayfack

Vote: Ayes -- Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent -- Faro
Motion Passed: 4-0-0-1

4.b. Consider Grant Request From Ravenswood Health Center For \$2,000,000 Per Year For Two Years, July 2021-June 2023, To Support Medical and Dental Care For District Residents

Ravenswood Health Clinic provides safety net services which include medical, dental, optometry, behavioral health counseling, pharmacy, imaging, lab, immunization, health education, specialty referrals, and case management. To date they have lost a grand total of \$4.2M due to the pandemic. They are requesting \$1M per year for two years (July 2021 - June 2023).

Motion: To approve a grant request from Ravenswood Health Center for \$2,000,000 per year for two years (July 2021-June 2023) to provide ongoing medical and dental care for District residents.

By: Director Nayfack

Seconded by: Director Griffin

Vote: Ayes -- Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent -- Faro

Motion Passed: 4-0-0-1

4.c. Consider Approval Of School Health Budget for FY2021-22 For Up To \$4,770,355

Dr. Li presented the Healthy School Initiative proposed budget for FY2021-22.

Motion: To approve the School Health Budget for FY2021-22 for up to \$4,770,355.

By: Director Griffin

Seconded by: Director Nayfack

Vote: Ayes -- Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent -- Faro

Motion Passed: 4-0-0-1

4.d. Consider Approval Of Community Grants for FY2021-22 For \$3,750,000

Ms. Bratton presented a roster of proposed Caring Community grants for FY2021-22. This year there are a total of 59 proposed grants which include 10 new grants from 6 new partner organizations, 8 returning two-year grants, and 10 new two-year grants. Each of the new partner organizations introduced themselves and gave a brief summary of their services.

It was noted that Director Martinez has an economic interest in PAL as it's CEO.

Motion: To approve all grants as proposed except for the Police Activity League grant.

By: Director Shefren

Seconded by: Director Nayfack

Vote: Ayes -- Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent -- Faro

Motion Passed: 4-0-0-1

Director Martinez recused himself from participation in discussion of the PAL grant and left the meeting.

Motion: To approve the Police Activity League grant.

By: Director Shefren

Seconded by: Director Griffin

Vote: Ayes -- Griffin, Nayfack, Shefren

Nos --

Abstain -- Martinez

Absent -- Faro

Motion Passed: 4-0-1-1

Director Martinez rejoined the meeting.

4.e. Consider Adoption District Proposed FY2021-22 Budget

Ms. Kurtzman presented the proposed Sequoia Healthcare District FY2021-22 budget. Ms. Kurtzman anticipates approximately \$14M in tax revenue based on a trend over the last few years, community grants has increased \$750K, Sequoia Strong decreased by 50K, and Covid-19 Fund will have \$1M going forward.

Motion: To approve the FY2021-22 budget.

By: Director Griffin

Seconded by: Director Martinez

Vote: Ayes -- Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent -- Faro

Motion Passed: 4-0-0-1

4.f. Update By Care Solace On Pilot Program Outcomes And Next Steps

Care Solace is a mental health referral program that is available at no cost to San Mateo County Public School students, staff and families. It has been very successful and they are looking forward to a 3 year program with yearly reporting.

5. CEO/Staff Reports

The annual ACHD conference will take place in Lake Tahoe this year in September.

San Mateo Dental will be moving out in December. Several organizations have expressed interest in the space and Ms. Kurtzman will put it out the public.

We will be working on building upgrades to address the dry rot in the carport and the need for a new coat of exterior paint.

Luz has been working on promoting the vaccine clinics. 192 people were vaccinated at the last clinic.

4.g. Discussion Of Board Meeting Frequency, Length, Time, etc.

President Shefren polled Board members on their preference for meeting times and length. Director Shefren would like all presenters to supply their PowerPoint presentations in the Board packet.

4.h. Director Requests for Future Agenda Items per Board Policy 8.3

President Shefren asked if any Director had an agenda item request. Director Shefren would like a discussion of whether Board members would like fewer but longer meetings, or more, shorter meetings.

6. Adjourn

Motion: To the adjourn meeting at 6:33 PM.

By: Director Griffin

Seconded by: Director Nayfack

All in favor

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, August 4, 2021, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Aaron Nayfack, M.D.
Secretary