

MINUTES OF SPECIAL MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
July 27, 2022  
Conference Room, 525 Veterans Boulevard  
Redwood City, CA 94063

**Directors Present**

Director Griffin  
Director Martinez  
Director Nayfack  
Director Shefren

**Directors Excused**

**Also Present**

Pamela Kurtzman, CEO  
Mr. Hudak, Legal Counsel  
Ms. Stamper, Recorder

**1. Call to Order**

President Shefren called the meeting to order at 4:30PM. Roll call attendance was taken. A quorum was present.

**2. Public Comment/Non-Agenda Items**

President Shefren asked if there was any public comment on non-agenda items. There was none.

**3. Consent Calendar**

**Motion:** To approve consent calendar with correction to the date at the bottom of second page of Resolution 2022-05.

**By:** Director Nayfack

**Seconded by:** Director Griffin

**Vote:** Ayes -- Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

**Motion Passed: 3-0-0-1**

**4.a. Accept The District's Annual Audit For The Period Ending June 30, 2021**

President Shefren asked if there was public comment on this agenda item. There was none.

Director Martinez joined the meeting during this presentation.

Nathan Edelman of Eide Bailly presented the 2021 Annual Financial report. They did not identify any deficiencies or instances of noncompliance under government accounting standards.

**Motion:** To accept the District's Annual Audit for the period ending June 30, 2021.

**By:** Director Griffin

**Seconded by:** Director Nayfack

**Vote:** Ayes -- Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent --

**Motion Passed: 4-0-0-0**

#### **4.b. Appoint Director To Fill Vacant Board of Directors Position**

President Shefren asked if there was public comment on this agenda item. There was none.

Director Faro resigned from the Board of Directors effective June 1, 2022. Directors Nayfack and Martinez interviewed two applicants for the vacant director position, Michael Garb and William Fong. They recommended Michael Garb be appointed to Director Faro's vacant seat for Zone A for the remainder of the term which ends December 7, 2022.

Director Griffin wanted it on the record that she opposed Director Faro's resignation and is against appointing a replacement.

**Motion:** To approve the appoint of Michael Garb to the vacant director seat for Zone A.

**By:** Director Nayfack

**Seconded by:** Director Shefren

**Vote:** Ayes -- Martinez, Nayfack, Shefren

Nos -- Griffin

Abstain --

Absent --

**Motion Passed: 3-1-0-0**

#### **4.c. Review SIA Market Report**

President Shefren asked if there was public comment on this agenda item. There was none.

Andrew Lin and Dennis Pettinelli reviewed the status of the current investments and the market predictions going forward.

#### **4.d. Approve CEO To Transfer \$10M Of Future Program Investment Dollars From Checking Account To District Reserve Account**

President Shefren asked if there was public comment on this agenda item. There was none.

**Motion:** To approve transferring \$10M from the District checking account in to the Schwab investment account.

**By:** Director Shefren

**Seconded by:** Director Nayfack

**Vote:** Ayes -- Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent --

**Motion Passed: 4-0-0-0**

#### **4.e. Community Caring Grants Year-End Outcomes**

President Shefren asked if there was public comment on this agenda item. There was none.

Ms. Bratton presented an analysis of the year end outcomes for the community caring grants for FY 2021-22. 59 Grantees successfully completed their surveys. A majority have continued to expand online offerings and utilize telehealth services. In total, Grantees increased services to residents from 29K clients served to 65K clients.

#### **4.f. Approve Changes to Employee Health Benefits**

President Shefren asked if there was public comment on this agenda item. There was none.

CEO Kurtzman suggested changes to employee health benefits as incentive to retain employees and remain competitive. Changes included 1) increasing District contribution to CalPers health premium from a maximum of \$2,000 to \$2,300 (employee contribution of 5% remains the same), 2) adding a Delta dental and vision plan, and 3) offering employees a health savings account (HSA) to allow employees to set aside pre-tax dollars to pay for medical expenses.

**Motion:** To approve changes to the employee benefit package as outlined by CEO Kurtzman.

**By:** Director Shefren

**Seconded by:** Director Griffin

**Vote:** Ayes - Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent --

**Motion Passed: 4-0-0-0**

#### **4.g. Director Requests for Future Agenda Items per Board Policy 8.3**

There were no requests for future agenda items.

#### **5. CEO/Staff Reports**

ACHD conference is September 13-16, 2022 in Orange County. The early bird deadline is August 13<sup>th</sup>.

September 1 is the Fire Prevention Town Hall hosted by Parent Venture, featuring a talk by a Fire Marshall. Ms. Garcia is creating a flyer.

Ms. Bratton is in talks with Park and Rec departments to see if we can fund senior health courses.

Ms. Garcia is working to upload all the archived Board meeting documents to the District website.

Dr. Li is finalizing school district MOUs for 2022-23.

#### **6. Adjourn**

**Motion:** To adjourn the meeting at 6:00PM.

**By:** Director Nayfack

**Seconded by:** Director Shefren

**All in favor**

**Motion Passed**

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, October 5, 2022, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Aaron Nayfack, M.D.,  
Secretary

