

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
December 7, 2022
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063

Directors Present

Director Fong
Director Griffin
Director Nayfack
Director Shefren

Directors Excused

Director Martinez

Also Present

Pamela Kurtzman, CEO
Mr. Hudak, Legal Counsel
Ms. Stamper, Recorder

1. Call to Order

President Shefren called the meeting to order at 4:30PM. Roll call attendance was taken. A quorum was present.

2. Public Comment/Non-Agenda Items

President Shefren asked if there was any public comment on non-agenda items. There was none.

3. Consent Calendar

Motion: to approve the September 28, 2022 regular meeting minutes.

By: Director Nayfack

Seconded by: Director Griffin

Vote: Ayes - Griffin, Nayfack, Shefren

Nos --

Abstain -- Fong

Absent -- Martinez

Motion Passed: 3-0-1-1

Motion: To accept September and October 2022 financial statements.

By: Director Nayfack

Seconded by: Director Griffin

Vote: Ayes - Fong, Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

Motion Passed: 4-0-0-1

4.a. Accept November 8, 2022 Election Results From San Mateo County Registrar's Office And Recognize Dr. William Fong, Dr. Aaron Nayfack, And Dr. Gerald Shefren As Elected Directors For The Term 12/2/2022 To 12/4/2026

President Shefren asked if there was public comment on this agenda item. There was none.

As the certified election results have not been received from the SMC registrar's office, the vote to accept the election results was tabled.

4.b. Introduction To Samaritan House Clinic New Leadership

President Shefren asked if there was public comment on this agenda item. There was none.

Mr. Bart Charlow, retiring Executive Director of Samaritan House introduced the new co-directors of the medical clinic that replaced Dr. Jason Wong, Dr. Singh and Dr. Montecute. Dr. Singh introduced himself and discussed his background. SHD Board members and the CEO introduced themselves and their roles with the District.

4.c. Consider Funding Request From County Health and County Office Of Education For \$25,000 For Mental Health Mapping

President Shefren asked if there was public comment on this agenda item. There was none.

Louise Rogers, Chief of San Mateo County Health, Ziomara Ochoa, Director of San Mateo County Behavioral Health and Recovery Services, and Nancy Magee, San Mateo County Superintendent of Schools spoke with the Board about contributing funding to their project to create a collaborative infrastructure to assess gaps and develop action plans for improving social-emotional wellness for children and youth in San Mateo County. The unified plan would position the partners to act on anticipated state and local funding opportunities.

Motion: To grant \$25,000 to the County Health and County Office of Education mental health mapping project.

By: Director Shefren

Seconded by: Director Nayfack

Vote: Ayes - Fong, Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

Motion Passed: 4-0-0-1

4.d. Update By First 5 SMC On Year 3 Grant Outcomes

President Shefren asked if there was public comment on this agenda item. There was none.

Emily Roberts of First 5 San Mateo County gave an update on the progress of two Healthy Beginnings initiatives. The Integrated Systems for Children with Special Needs initiative is in the process of integrating layers of systems with many partners for children with special needs. The Early Childhood Mental Health Systems initiative is addressing the impacts of trauma on children and families by supporting children- and family-serving agencies to adopt trauma-informed practices called TRISI. Implementation details are provided in the packet documentation.

4.e. Update By Planned Parenthood

President Shefren asked if there was public comment on this agenda item. There was none.

Margaux Lazarin MD, Associate Medical Director of Primary Care at Planned Parenthood Mar Monte (PPMM) and Jenni Veitch-Olson, Senior Director of Giving reported on the effects on PPMM since the Supreme Court Overturned of Roe Vs. Wade.

In July and August 2022, PPMM saw more out-of-state abortion patients than they did for all of 2021 in total. The greatest increase has come from patients traveling from Texas. PPMM has trained more clinicians, expanded health centers near transportation hubs and is in the process of opening a new health center in Reno, Nevada. The Redwood City Clinic has logged over 3,150 patient visits this year. 90% of all PPMM clients seen are 200% below the federal poverty level (which equates to earning less than \$27,1980 annually). PPMM offers more than just reproductive care. They also offer family medicine, behavioral health care, and a host of

other services. The challenges this year have been hiring and retaining staff, and handling the effects of Covid on staff and clients.

4.f. Director Requests for Future Agenda Items per Board Policy 8.3

Director Shefren would like a summary of a grant before receiving the grant update report.

5.a. Accept Revision To The Employee Handbook

President Shefren asked if there was public comment on this agenda item. There was none.

The current employee handbook is outdated and needs to incorporate new state legislation. Ms. Stamper updated the handbook and included a spreadsheet summary of all changes. At the June 24, 2022 Boar meeting there was discussion regarding disciplinary action and the complaint process. At that time the Board postponed voting on the Employee Manual until Mr. Hudak had a chance to review and draft wording for section 1.03 regarding the complaint reporting process, and section 8.03 regarding representation at disciplinary hearings and reporting to the Board. Mr. Hudak explained his revisions which have been incorporated into the manual presented in the Board packet.

Motion: To accept revision to the employee handbook.

By: Director Griffin

Seconded by: Director Nayfack

Vote: Ayes - Fong, Griffin, Nayfack, Shefren

Nos --

Abstain --

Absent -- Martinez

Motion Passed: 4-0-0-1

6. CEO/Staff Reports

Market forces have been highly volatile and the Districts investments have experienced a \$400K reduction since the beginning of the fiscal year. However, the District is restricted by law to invest in the safest instruments.

Ms. Bratton has scheduled information session dates for HSI grants on January 11 and for Caring Community Grants on January 12. Both dates will have a virtual morning session and an afternoon in-person session at the District office.

In January, Ms. Bratton will be meeting with CC Grantees at their sites. She will send out invitation detail to Board members so they may join her.

Ms. Garcia reported that the HSI newsletters have been published for each of the school districts and that she has created a new monthly newsletter for residents. In addition, she has created a NextDoor account and will be unloading content once she has development content guidelines with CEO Kurtzman.

4. Adjourn to Closed Session

Adjourn to Closed Session For:

Under Government Code Sections 54957 and 54957.6 for the following purposes:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (54957) Title: Chief Executive Officer of Sequoia Healthcare District. CONFERENCE WITH LABOR NEGOTIATOR (54957.6) Agency Designated Representative: Jerry

Shefren, Board President & Arthur Faro, Vice President, Unrepresented
Employee: Chief Executive Officer, Sequoia Healthcare District

5. Reconvene To Open Session

Reconvene to Open Session. There was no reportable action taken in closed session.

6. Adjourn

Motion: To adjourn the meeting at 6:30PM.

By: Director Nayfack

Seconded by: Director Griffin

All in favor

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, February 1, 2023, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Aaron Nayfack, M.D.,
Secretary