

**MINUTES OF REGULAR MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
May 6, 2026  
San Mateo County Dental Society  
939 Laurel Street, Suite C  
San Carlos, CA 94070**

<p><b><u>Directors Present</u></b> Director Fong Director Foust Director Lock Director Martinez</p>	<p><b><u>Directors Excused</u></b></p>	<p><b><u>Also Present</u></b> Pamela Kurtzman, CEO Mr. Hudak, Legal Counsel Ms. Stamper, Recorder</p>
<p><b><u>1. Call to Order and Roll Call</u></b></p> <p>President Martinez called the meeting to order at 12:00PM. Roll call attendance was taken. A quorum was present.</p>		
<p><b><u>2. Public Comment/Non-Agenda Items</u></b></p> <p>President Martinez asked if there was any public comment on non-agenda items. There was none.</p>		
<p><b><u>3a. Presentation By Ravenswood On Anticipated Revenue And Policy Threats Affecting Clinic Operations And Clients; with Discussion of a Requested Amendment to the Dental Clinic Contract</u></b></p> <p>Ravenswood presented a request to modify their dental clinic lease with Sequoia Healthcare District due to significant revenue reductions expected from changes in Medi-Cal reimbursement policies. The clinic faces a structural deficit of \$807,000 in year one due to reduced payments for undocumented immigrants (UIS) transitioning from PPS rates to fee-for-service rates, which will drop from \$535 to \$77 per visit on average. The clinic started seeing patients on April 6, 2026. Ravenswood requested to reduce rent from \$12,500 monthly to \$1 annually until reimbursement conditions improve, with annual reviews to assess policy changes. The board discussed the implications of this request, including accounting considerations.</p>		
<p><b><u>3b. Consider Bid From Zone 4 General Contractor To Provide Tenant Improvements At 1016 Laurel Street</u></b></p> <p>CEO Kurtzman reported that 4 bids were received this round and asked the Board to approve the lowest qualified bid from Zone 4 Construction Inc, an experienced local contractor with positive references from Peninsula Health Care District. The project is expected to be completed by October.</p> <p>Motion: to approve the Zone 4 Construction Inc. bid  <b>By:</b> Director Foust  <b>Seconded by:</b> Director Lock  <b>Vote:</b> Ayes - Fong, Foust, Lock, Martinez          Nos --          Abstain --          Absent --</p> <p><b>Motion Passed: 4-0</b></p>		

**3c. Update On Oral Health Learning Collaborative (OHAPAA) Pilot Outcomes**

Dr. Carolyn Brown reported on the Oral Health Learning Collaborative pilot, which successfully recruited 10 dentists serving 135 Sequoia Healthcare District residents. To date, 101 residents have completed their treatment plans and all of the program dentists have renewed their 2 year contracts. The program has paid out approximately \$265,000 of the allocated \$350,000 in incentives to dentists, with some additional patient referrals occurring outside the district's coverage area, which HPSM covered and not paid through the grant.

**3d. Consider Adoption Of Resolution 2026-02 Regarding Board Director Compensation**

President Martinez asked if there was public comment on this agenda item. There was none.

Mr. Hudak drafted a resolution to implement a \$100 stipend for board directors per committee meeting, not to exceed five meetings per month, with the option to start implementation effective December 1, 2026. Directors would need to turn in paperwork for reimbursement.

Mr. Hudak consulted an HR benefits consultant to confirm that Board members are allowed to join the employee offered health insurance plan but not allowed in-lieu payments nor reimbursement for additional plans.

**Motion:** to adopt Resolution 2026-02

**By:** Director Foust

**Seconded by:** Director Lock

**Vote:** Ayes - Fong, Foust, Lock, Martinez

Nos --

Abstain --

Absent --

**Motion Passed: 4-0**

These changes will be included in the revised Policies and Procedures document that will be presented at the June Board meeting for approval and adoption.

**3e. Public Hearing On Vacant Positions Per Government Code Section 3502.3**

President Martinez opened the public hearing. There was no public comment.

CEO Kurtzman discussed the vacant newly created staff positions for a Director of Operations and Administration, and an Executive Assistant and Clerk of the Board, which were publicized and advertised per District guidelines.

President Martinez closed the public hearing.

**3f. Finance Report: Review Of Draft Internal Controls Policy And Update On Proposed FY2026-27 Budget**

The Grand Jury Report of June 2024 requires special districts to review and approve their Internal Controls policy annually. CFO Mar presented the updated Internal Controls policy which will be presented at the June Board meeting for approval and adoption.

CFO Mar reviewed the latest draft budget for fiscal year 2026-27, which contains minor changes including an increase in Zone 4 construction expenditure from \$500K to \$890K. The budget will be presented at the June board meeting for approval.

**10 MINUTE BREAK**

**4a. Board Study Session - Strategic Plan Funding Areas And Policy Discussion**

The Board discussed healthcare challenges in San Mateo County, including external factors and their impact on the Sequoia Healthcare District's strategic plan implementation. Key external risks identified included HR1 (federal healthcare cuts), vehicle license fee (VLF) impacts affecting the county's budget, and Proposition 56's expiration ending tobacco and alcohol tax revenue for dental coverage. The discussion highlighted challenges around nonprofit collaboration, competition for resources, and the need for coordination in serving the county's uninsured population. The Board would like to focus on maintaining access to care particularly for vulnerable populations and transition to fewer more targeted grants. Board members highlighted the need for sustainable and strategic partnerships to effectively address community health needs. Board members also reviewed current and proposed funding priorities across different health areas and considered how to structure reserves, including emergency funds and potential pension liability reserves.

**4b. Director Requests for Future Agenda Items per Board Policy 8.3**

President Martinez asked Directors for any requests for future agenda items. There were no requests.

**5. Adjourn**

**Motion:** To adjourn the meeting at 3:47PM.

**By:** Director Foust

**Seconded by:** Director Lock

**All in favor**

**Motion Passed**

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 12:00 PM, Wednesday, June 3, 2026, at the San Mateo County Dental Society, 939 Laurel Street, Suite C, San Carlos, CA.

Respectfully Submitted,

Cama Lock, Secretary