



HSI Grants Program 2018-19 Timeline

January 2018	<p>Information sessions held on January 9th and 11th where we will provide an overview of our HSI grants program and explain how to apply.</p>
February 2018	<p>LETTER OF INTENT DUE February 15, 2018 by 5pm</p> <p>A Review Committee meets in late February to review LOI's and determine who will be asked to submit a full proposal.</p>
March 2018	<p>FULL APPLICATION DUE March 29, 2018 by 5pm</p>
April 2018	<p>The Review Committee will meet again in mid-April to discuss full applications.</p> <p>Following review of the completed applications, the Committee will make its recommendations for funding to the District Board of Directors in June 2018.</p>
June 2018	<p>Board to vote on grants recommendations- Following review of the completed applications in April, the Grants Committee will present its recommendations to the SHD Board for approval at the June 6, 2018 Board meeting. These meetings are open to the public and grant applications are welcome to attend. The District Board may choose to offer full funding, partial funding or no funding. Applicants offered partial funding will be provided time to revise their proposals to match the reduction in funding. We will notify grantees of their approval and grant amount. We will mail Grant Agreement to agencies and a Scope of Change Form where necessary.</p> <p>A special training for newly funded applicants on program evaluation and reporting will be required (date TBD)</p> <p>Open House Luncheon– First half of checks will be distributed at a special luncheon to funded applicants. (date TBD)</p>
Jan. 2019	<p>MID-YEAR REPORTS DUE January 18, 2019 by 5pm</p> <p>We will send second half of grant funding upon successful completion and acceptance of mid-term report and possible site visit</p>
June 2019	<p>FINAL REPORTS DUE June 27, 2019 by 5pm</p>

Questions: Please contact Pamela Kurtzman (650-421-2155) or pkurtzman@sequoiahealthcaredistrict.com).